

# Privacy Policy for get-it.uk

Last Updated: 1st June 2025

## 1. Introduction

Welcome to `get-it.uk` (the "Website"), owned and operated by Franco Pietrantonio t/as Get-IT ("we", "us", "our"). We are an IT consultancy specialising in Governance, Risk, and Compliance (GRC), cloud computing, data security, and cyber services.

This Privacy Policy outlines how we collect, use, disclose, and safeguard your personal data when you visit our Website or use our services. We are committed to protecting your privacy and ensuring that your personal information is handled in a safe and responsible manner.

Our registered office is at [Your Registered Address] and we are the data controller for the personal data we collect. If you have any questions about this policy or how we handle your data, please contact our Data Protection Officer at [DPO Email Address or Contact Form Link].

## 2. What Personal Data We Collect

We may collect the following types of personal data:

- **Identity Data:** Your first name, last name, username, or similar identifier.
- **Contact Data:** Your email address, telephone number, billing address, and delivery address.
- **Technical Data:** Your Internet Protocol (IP) address, browser type and version, time zone setting and location, browser plug-in types and versions, operating system and platform, and other technology on the devices you use to access this Website.
- **Usage Data:** Information about how you use our Website, products, and services.
- **Marketing and Communications Data:** Your preferences in receiving marketing from us and our third parties and your communication preferences.
- **Client Data:** In the course of providing our consultancy services, we may process personal data on behalf of our clients. In such cases, we act as a data processor, and our clients are the data controllers. The processing of this data is governed by a separate data processing agreement with our clients.

## 3. How We Collect Your Personal Data

We use different methods to collect data from and about you, including through:

- **Direct interactions:** You may give us your Identity and Contact Data by filling in forms on our Website (e.g., contact us form, newsletter signup) or by corresponding with us by post, phone, email, or otherwise.
- **Automated technologies or interactions:** As you interact with our Website, we may automatically collect Technical Data about your equipment, Browse actions, and patterns. We collect this personal data by using cookies and other similar technologies. Please see our Cookie Policy [Link to your Cookie Policy] for further details.
- **Third parties or publicly available sources:** We may receive personal data about you from various third parties, such as analytics providers like Google.

#### 4. How We Use Your Personal Data

We will only use your personal data when the law allows us to. Most commonly, we will use your personal data in the following circumstances:

- To provide and maintain our services.
- To manage our relationship with you, including notifying you about changes to our terms or privacy policy.
- To administer and protect our business and this Website (including troubleshooting, data analysis, testing, system maintenance, support, reporting, and hosting of data).
- To deliver relevant website content and advertisements to you and measure or understand the effectiveness of the advertising we serve to you.
- To use data analytics to improve our Website, services, marketing, customer relationships, and experiences.
- To make suggestions and recommendations to you about goods or services that may be of interest to you.

We will only use your personal data for the purposes for which we collected it, unless we reasonably consider that we need to use it for another reason and that reason is compatible with the original purpose.

#### 5. Lawful Basis for Processing

We will only process your personal data where we have a lawful basis to do so. These may include:

- **Consent:** Where you have given us clear consent for us to process your personal data for a specific purpose.
- **Contract:** Where the processing is necessary for a contract we have with you, or because you have asked us to take specific steps before entering into a contract.
- **Legal Obligation:** Where the processing is necessary for us to comply with the law.
- **Legitimate Interests:** Where the processing is necessary for our legitimate interests or the legitimate interests of a third party, unless there is a good reason to protect your personal data which overrides those legitimate interests.

#### 6. Data Security

We have put in place appropriate security measures to prevent your personal data from being accidentally lost, used, or accessed in an unauthorised way, altered, or disclosed. These measures include [ Briefly describe your security measures, e.g., encryption, access controls, regular security assessments].

In addition, we limit access to your personal data to those employees, agents, contractors, and other third parties who have a business need to know. They will only process your personal data on our instructions, and they are subject to a duty of confidentiality.

#### 7. Data Retention

We will only retain your personal data for as long as necessary to fulfil the purposes we collected it

for, including for the purposes of satisfying any legal, accounting, or reporting requirements.

## 8. International Data Transfers

As a provider of cloud computing services, we may use third-party services that are based outside the UK. This may mean that your data is transferred internationally. Where we do this, we will ensure that the transfer is lawful and that your data is protected to the same standards as it would be in the UK. We will do this by using standard contractual clauses approved by the UK Information Commissioner's Office (ICO) or by ensuring the country has been deemed to provide an adequate level of protection for personal data.

## 9. Your Legal Rights

Under the UK GDPR, you have the following rights in relation to your personal data:

- **The right to be informed:** You have the right to be informed about the collection and use of your personal data.
- **The right of access:** You have the right to access your personal data and supplementary information.
- **The right to rectification:** You have the right to have inaccurate personal data rectified, or completed if it is incomplete.
- **The right to erasure:** You have the right to have your personal data erased.
- **The right to restrict processing:** You have the right to request the restriction or suppression of your personal data.
- **The right to data portability:** You have the right to obtain and reuse your personal data for your own purposes across different services.
- **The right to object:** You have the right to object to the processing of your personal data in certain circumstances.
- **Rights in relation to automated decision making and profiling.**

If you wish to exercise any of these rights, please contact us at [hello@get-it.uk](mailto:hello@get-it.uk).

## 10. Cookies

Our Website uses cookies to distinguish you from other users of our Website. This helps us to provide you with a good experience when you browse our Website and also allows us to improve our site. For detailed information on the cookies we use and the purposes for which we use them, see our Cookie Policy [[Link to your Cookie Policy](#)].

## 11. Changes to This Privacy Policy

We may update this privacy policy from time to time. The updated version will be indicated by a "Last Updated" date and the updated version will be effective as soon as it is accessible. We encourage you to review this privacy policy frequently to be informed of how we are protecting your information.

## 12. How to Complain

If you are unhappy with how we have used your data, you can complain to us by contacting our

Data Protection Officer at [franco@get-it.uk](mailto:franco@get-it.uk).

You also have the right to complain to the Information Commissioner's Office (ICO), the UK supervisory authority for data protection issues ([www.ico.org.uk](http://www.ico.org.uk)). We would, however, appreciate the chance to deal with your concerns before you approach the ICO, so please contact us in the first instance.